## Guidelines for Oral Award Paper presentation for IASGCON 2025, Chennai

- 1. Each paper will be allotted 10 minutes, 7 minutes for presentation and 3 minutes for discussion
- 2. Presenters who wish to have more time for discussion must finish earlier.
- 3. Chairpersons will strictly adhere to the allotted time of 10 minutes.
- 4. Only the presenting author may respond to questions from the floor or the chair.
- 5. Consideration for award may be disqualified if the presenting author exceeds time, or if the senior author answers questions from the floor.
- 6. There will be three judges who will assess the papers.
- 7. Selected award session paper authors are required to submit a complete "Introduction, Methods and Results section" in PPT format with approx. 8-10 slides to the secretariat at iasgcon2025abstract@gmail.com; Subject: AWARD PAPER SESSION PPT which will be passed on to the chairpersons/judges so that some preliminary study can be done before the actual presentation and to allow for a more fair and complete evaluation of the work. This should be sent latest by 5<sup>th</sup> October 2025.
- 8. Presenters are advised to take note of the following:
  - a. Stick to the point
  - b. Long winded introductions or literature reviews are unnecessary
  - c. Concentrate on the data being presented and their interpretation
  - d. Keep a writing pad handy to take down questions, so that they can be answered without omission

## **Guidelines for power point presentation**

• Stick with the fonts that come installed with Windows: - Arial, Calibri, Verdana, Times New Roman, Tahoma has got better readability than any other fonts available in windows.

- Avoid fonts smaller than 20 point because they will be too difficult to read.
- Avoid busy or cluttered slides.
- Keep a "Safe Area" around the edge of each slide because the images projected on screens is
  less than what is displayed on a laptop or desktop screen and material at extreme edges may
  be lost.
- Use colors that complement each other, using a light-colored font on a dark background and a dark-colored font on a light background.
- Know the transitions, you have used in the PowerPoint, to understand if they are automatic or need to be clicked.
- Please note the submitted file should be named as Award\_Paper followed by the Presentor's name, For Example Award Paper Suresh
- If there are any clarifications, please do not hesitate to contact the secretariat at iasgcon2025abstract@gmail.com with 'Award Paper Presentation Query' typed in the subject heading of the email. If you need to speak to a local coordinator, please contact Dr. Satish Devakumar, Dr. Chakravarthy 8754458993 for emergency queries.